

Impôtaxe

1412 rue Sauvé Est, Montréal (Québec) H2C 2A4

Tel: 514-317-1736 | Fax: 514-800-2933

impotaxe.ca | info@impotaxe.ca

facebook.com/ejimpotaxe

Self-Employed

Please provide invoices that apply to any expenses incurred for the purpose of earning business income.

- ☐ Business name
- ☐ Your percentage in the business
- ☐ Business address (if different from your home address)
- ☐ Main product or service
- ☐ Start/end date of the company (if it's the first or last year)
- ☐ Income
- ☐ Grants received
- ☐ GST/HST numbers if you're registered

EXPENSES

- | | |
|---|---|
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Rent |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Maintenance and repairs |
| <input type="checkbox"/> Interest | <input type="checkbox"/> Property taxes (other than those of the home office) |
| <input type="checkbox"/> Business tax, fees, licences, dues, memberships, and subscriptions | <input type="checkbox"/> Meals and entertainment |
| <input type="checkbox"/> Office expenses | <input type="checkbox"/> Travel/Transportation |
| <input type="checkbox"/> Supplies | <input type="checkbox"/> Telephone and utilities |
| <input type="checkbox"/> Accounting fees | <input type="checkbox"/> Delivery, freight, and express |
| <input type="checkbox"/> Legal fees | <input type="checkbox"/> Bad debts |
| <input type="checkbox"/> Other professional fees | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Management and administration fees | <input type="checkbox"/> Other expenses |

VEHICLE EXPENSES (if applicable)

- ☐ Kilometers drove in the year for business purposes
- ☐ Total kilometers drove in the year
- ☐ Mark and year of the vehicle
- ☐ Fuel
- ☐ Insurance
- ☐ Registration
- ☐ Licence
- ☐ Maintenance and repairs
- ☐ Business parking fees
- ☐ Short term rental fees

Vehicle purchased

- ☐ Date acquired
- ☐ Cost of vehicle if acquired during the year
- ☐ Fair value of the vehicle if purchased in a previous year but never declared
- ☐ Interest paid on vehicle loan

Rented vehicle

- ☐ Lease charges incurred in the year
- ☐ Lease payments deducted in previous years
- ☐ Date lease commenced
- ☐ Date lease terminates

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HOME BUSINESS EXPENSES (if applicable)

- ☐ % of the home used for business purposes
- ☐ Electricity
- ☐ Heat
- ☐ Home Insurance
- ☐ Mortgage interest
- ☐ Municipal tax
- ☐ School tax
- ☐ Maintenance and repairs
- ☐ Rent
- ☐ Condominium fees